

# PRINCE2® Poster Series #16

## Tailoring

by Susanne Madsen

### What is Tailoring?

Tailoring refers to the appropriate use of PRINCE2 on any given project, ensuring that there is the correct amount of planning, control, governance and use of the processes and themes.

### Why Tailoring?

Some clients may say that they don't need a project management method because their projects aren't that big and a method will add unnecessary paperwork. This would be true if you blindly try to follow PRINCE2. But a PRINCE2 project should always be tailored to suit the project's scale, environment, complexity, importance, capability and risk. This means that even a very small project can be managed using PRINCE2 with minimum paperwork.

### The Three Elements that Affect Tailoring

There are three elements, or influencers, which affect tailoring:

1

#### Environmental Factors

Environmental Factors include corporate standards, geography, project priority, organization maturity and culture, whether the project is part of a programme and if the supplier or customer manages it.

3

#### PRINCE2 Principles

The 7 principles of PRINCE2 are universal and are not tailored. They always apply and depending on the environmental and project.

PRINCE2 Principles

Project Factors

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The Project Initiation Documentation (PID) should describe how the PRINCE2 method is tailored for that particular project.

Tailoring is not about omitting elements of PRINCE2, but about adapting the method to external factors and using it with a lightness of touch.

